

LEAVE OF ABSENCE OF THE CEO

POLICY

In the event of an inability of the CEO to manage the day-to-day operations of the organization, the following procedures are followed.

PROCEDURES

1. The CEO shall define, in writing, to the Board and staff an internal policy for delegation of authority in case of short term absence for less than 30 days.
2. In the event the CEO is absent temporarily for more than 30 days, the Board may choose to appoint an Acting CEO.
3. In the event the CEO is unable to resume duties of the office, after no more than six (6) months, the Board shall proceed to fill the position as outlined in the succession policy.