

ROLE AND JOB PRODUCTS OF THE BOARD PRESIDENT

ROLE

The role of the Board President is to ensure the integrity of the Board's processes. To this end, specific responsibilities of the President are to:

1. Be a member of the Board.
2. Model the Board's core values.
3. Avoid conflict of interest and, should they arise, apply appropriate conflict management techniques.
4. Promote a climate of mutual trust, respect and teamwork.
5. Partner with the CEO in achieving the organization's mission, and to provide counsel and support to the CEO.
6. Provide leadership to the Board of Directors, which sets policy and to whom the CEO is accountable.
7. Chair meetings of the Board following an agenda developed in consultation with the CEO.
8. Encourage the Board's role in strategic planning.
9. Oversee the creation, routine review, and update of the organization's Board of Directors' manual.
10. Appoint committees and the chairpersons of committees in consultation with the CEO and Executive Committee.
11. Appoint the Professional Advisory Committees.
12. Serve *ex officio* as a member of committees, Professional Advisory Committees and may attend their meetings.
13. Serve as the Board's representative to the CEO, discuss issues confronting the organization with the CEO. Reviews any issues of concern to the Board with the CEO.
14. Help facilitate Board actions with respect to organizational priorities and governance concerns.
15. Hold committees accountable for operating according to their job descriptions.
16. Play a visible leadership role in fundraising activities.
17. Oversee the evaluation of the performance of the CEO.
18. Regularly attend official functions and activities, such as the State Fair, Volunteer Recognition, and Governor's Conference on Aging.
19. Regularly assesses the performance of the organization.

JOB PRODUCTS

1. A Board that is visionary.
2. A dynamic Board.
3. A Board that understands its rules and responsibilities.
4. An informed Board.
5. A CEO who has been empowered with the authority and responsibility to oversee the day-to-day operations of the institution
6. A Board that is responsive to constituents and to the CEO.
7. A boardroom climate of mutual trust and respect.
8. An institution that reflects desired Board values.
9. An institution moving toward a desired vision.