

## **ROLE AND JOB PRODUCTS OF THE BOARD OF DIRECTORS**

### **ROLE**

The role of the Board of Directors is to:

1. Serve as the moral owners of the organization, representing the needs of those being served, and assuring that their needs are met within the mission and vision of the organization.
2. Create the shared vision and definition of what success looks like in the desire future.
3. Assume responsibility for the strategic and long range planning for the organization.
4. Create appropriate organizational governance documents as aids to communication. These documents are to be reviewed and re-adopted annually.
5. Initiate and close highly effective and efficient committees or task forces to focus on particular issues within the organization.
6. Set parameters and limitations for organizational decision-making.
7. Manage By-Law amendments.
8. Assure organizational effectiveness by appropriate monitoring and assessing. The Board is responsible for designing and developing its desired standards for financial and non-financial programs that will achieve the desired future. This includes progress toward the vision, fiscal policy, staffing, and compliance.
9. Elect Directors and officers.
10. Communicate with and link to the stakeholders of the organization.
11. Oversee the administration including the hiring, (and firing if necessary) of the CEO, as well as the CEO evaluation and compensation.
12. Assure that adequate processes for items including real estate acquisitions, Director training, and Board and Director evaluations of performance.

### **JOB PRODUCTS**

The Board will hold itself accountable to focus only on governance towards these ends:

1. Vision and Strategic Thinking.
2. Board governance documents.
3. Metrics or Standards- both financial and non-financial including progress toward the vision.
4. Adequate communications and trust within the community of stakeholders.
5. Performance evaluation and compensation of the CEO.
6. Miscellaneous Board actions including asset ownership, Board development and evaluation, and Board member development and evaluation.